




Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 CITY SCHOOLS DIVISION OF CABUYAO
 MARING SOUTH ELEMENTARY SCHOOL
 PUROK 8 BRGY. MARING CITY OF CABUYAO, LAGUNA

DEPARTMENT OF EDUCATION
 DIVISION OFFICE OF LAGUNA CITY RECORDS UNIT
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WORK AND FINANCIAL PLAN
 CY 2023

Programs/ Projects	Output	Activities	Performance Indicator (Activity & Output)	FY 2023 PHYSICAL TARGET										With Procurement (Y/N)	Classification (GASS, STO, MFO 1,2,3)	Allotment Class (PS, MOOE, CO)
				Q1				Q2				Total Physical				
				Jan.	Feb.	Mar.	Total	Apr.	May	June	Total					
Project TRAP-RID V2- (Tracking, Recording and Assisting Pupils at Risk in Dropping out) Version 2	100% Attendance	-Forum with Pupils and parents in every quarter -Daily Attendance -Provide engaging teaching-learning process -Intensify rewards system -Involve PARDO to extra-curricular activities	23%- 0% (5)	1	1	1	3	1	1	1	3	6	Y		MOOE	
Project I-STRETCH (Improving-Struggling Readers Towards Comprehension)	To decrease the number of English non reader of Grade 3 learners from 29%- 24%	-Reading Assessment -Parents orientation -Distribution of Reading Materials	29%- 24% (54-45)	1	1	1	3	1	1	1	3	6	Y		MOOE	
Project Flash ko! Basa Mio	Reduce non reader 34% at the end of SY 2022-2023 in Grade 1	-Reading Pre-assessment -Parents Orientation -Parents and Teachers Training -Remedial reading using Flash Cards -Recognition of parents and learners	34% (78)	1	1	1	3	1	1	1	3	6	Y		MOOE	
Project URL-TECH (Utilization of Resources for Learners Using Technology)	3% of Teachers will utilized the Learning Resources	-SLAC -Monitoring of teacher's made localized LRs and learners -Management of LRs per grade level	40% (19)	1	1	1	3	1	1	1	3	6	Y		MOOE	
Project LENS (Leveraging the Enhancement of Numeracy Skills)	Improve 50% in numeracy skills in Grade 5	-Pre-Test Assessment administration -Activity sheets reproduction and distribution -Remedial class	50% (64)													
Project PDAT (Professional Development for Aspiring Teachers)	To meet standards of 10 beginning teachers in becoming proficient teachers by the end of SY 2022-2023	-DLL Checking -TA giving -SLAC -Crafting Localized LMs with 2C211R -DLL Completion Submission	10	1	1	1	3	1	1	1	3	6	Y		MOOE	
Project DREAM Disaster Resilience Education and Advocacy for MSES)	80% of MSES personnel	-Purchase EK materials -Taskforce Committee organizing -Hazard drills and Mapping -School personal Capacity Building -Awareness /Symposium Drive	80% (35)	1	1	1	3	1	1	1	3	6	Y		MOOE	
Utilities	100% payment of the utilities	-Perform ways of saving electricity -Conduct regular checking and monitoring in using electricity. -Enhance teachers and pupils on energy conservation -Pay monthly electric and internet bills	12	1	1	1	3	1	1	1	3	6	Y		MOOE	

Programs/ Projects	Output	Activities	Performance Indicator (Activity & Output)	FY 2023 PHYSICAL TARGET										With Procurement (Y/N)	Classification (GASS, STO, MFO 1,2,3)	Allotment Class (PS, MOOE, CO)
				Q3				Q4				Total Physical				
				July	Aug.	Sept.	Total	Oct.	Nov.	Dec.	Total					
Project TRAP-RID V2- (Tracking, Recording and Assisting Pupils at Risk in Dropping out) Version 2				0	0	0	0	0	1	1	1	3	3	Y		MOOE
Project I-STRETCH (Improving-Struggling Readers Towards Comprehension)				0	0	0	0	0	1	1	1	3	3	Y		MOOE
Project Flash ko! Basa Mio				0	0	0	0	0	1	1	1	3	3	Y		MOOE
Project URL-TECH (Utilization of Resources for Learners Using Technology)				0	0	0	0	0	1	1	1	3	3	Y		MOOE
Project LENS (Leveraging the Enhancement of Numeracy Skills)				0	0	0	0	0	1	1	1	2	3	Y		MOOE
Project PDAT (Professional Development for Aspiring Teachers)				0	0	0	0	0	1	1	1	3	3	Y		MOOE
Project DREAM Disaster Resilience Education and Advocacy for MSES)				0	0	0	0	0	1	1	1	3	3	Y		MOOE
Utilities				1	1	1	3	1	1	1	3	3	3	Y		MOOE


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Program/Projects	Output	Activities	Performance Indicator (Activity or Output)	FY 2023 PHYSICAL TARGET																With Procurement (Y/N)	Classification (GASS, STO, MFO 1,2,3)	Allotment Class (PS, MOOE, CO)			
				Q1				Q2				Q3				Q4									
				Jan.	Feb.	Mar.	Total	Apr.	May	Jun	Total	Jul.	Aug.	Sept.	Total	Oct.	Nov.	Dec.	Total				Total Physical		
Traveling Expenses-Local	Payment traveling expenses local paid	Attended Local travel (By airland)	90% payment for travel local				7,800				7,800				8,800			8,800	36,800	Y		MOOE			
Training Expenses	Payment for Training expenses	Attended training and seminars	90% training attended	2,500	2,500	2,500	7,500	2,500	2,500	2,500	7,500			2,500	2,500	5,000	2,500	2,500	3,500	7,800	164,800	Y		MOOE	
Office Supplies Expenses	Procured office supplies	Procured common use supplies for operation	100% supplies procured	15,000		25,000	40,000	3,500	3,500	3,500	10,500			79,000	3,000	79,000	2,500	2,500	2,500	7,800	169,800	Y		MOOE	
Other Supplies and Materials Expenses	Procured office supplies	Procured common use supplies for operation	100% supplies procured	12,000	17,500	15,000	39,500	3,000	19,000	12,000	27,000			20,000	30,000	30,000			10,000	10,000	30,000	128,500	Y		MOOE
Utility Expenses - Electricity Expenses	12 months monthly electric bill paid	Save electricity to reduce usage	100 % electric bill paid	45,000	45,000	45,000	135,000	45,000	45,000	45,000	135,000	45,000	45,000	50,000	140,000	50,000	50,000	50,000	150,000	180,000	860,000	Y		MOOE	
Communication Exp - Tel. Expenses - Mobile	12 months	Internet Subscription	2 Accts of Internet Subscription were paid	1,000	1,000	1,000	3,000	1,000	1,000	1,000	3,000	1,000	1,000	1,000	3,000	1,000	1,000	1,000	3,000	12,000		Y		MOOE	
Postage and Courier Services	10 months shipment fee for service form 137	Shipment to J6 T post	100% form 137 were send		500		500	1,000		500	1,500			500	500	500	1,500	1,000	1,000	1,000	3,500	Y		MOOE	
Communication Exp - Internet Subscription Expenses	12 months communication expenses for service paid	Utilized Communication Expenses-mobile	12 months paid	4,000	4,000	4,000	12,000	4,000	4,000	4,000	12,000	4,000	4,000	4,000	12,000	4,000	4,000	4,000	12,000	48,000		Y		MOOE	
Semi-Expendable Expenses Machinery-ICT	17 Printers & 48 USB procured	Printers & USB procured for teachers use	100% distributed		30,000		30,000	27,000		32,000	59,000			45,000	45,000		45,000	81,000	81,000	309,000	Y		MOOE		
Repairs and Maintenance-School Buildings	1 binder room repaired/improved	Repaired/improved window glass for binder room	75% repaired/improved		30,000		30,000		35,000		35,000										65,000	Y		MOOE	
Repairs and Maintenance-Office Equipment	4 aircons cleaned	Cleaning services	100 %services paid		5,000		5,000							5,000	5,000						10,000	Y		MOOE	
Fidelity Bond Premiums	2 Fidelity Bond paid	renewal of bonds for principal and AO 2	2 (M1 & AO 2)	2,000		2,000	4,000														4,000	Y		MOOE	
Representation expenses	various supplies procured	Procured supplies for graduation and recognition	600 pupils		1,000	1,000	2,000	1,000	1,000	1,000	3,000	30,000	1,000	1,000	62,000	1,000	1,000	1,000	3,000	68,000	Y		MOOE		
Printing and Publication Expenses	form 136 procured	Form 136 for Q1-6 paid	2301 pcs procured	17,000			17,000														17,000	Y		MOOE	
Total				141,800	111,000	138,500	391,300	192,500	132,000	145,500	460,000	547,000	194,000	111,000	852,000	141,000	196,000	187,000	524,000	1,817,800					

Program/Projects	Output	Activities	Performance Indicator (Activity or Output)	Total Obligation	FY 2023 OBLIGATION PROGRAM																For Downloading (Y/N)	Total Cash Program	Tax Remittance Advice		
					Q1				Q2				Q3				Q4								
					Jan.	Feb.	Mar.	Total	Apr.	May	Jun	Total	Jul.	Aug.	Sep.	Total	Oct.	Nov.	Dec.	Total					
Traveling Expenses-Local	Payment traveling expenses local paid	Attended Local travel (By airland)	90% payment for travel local	28,500				7,800				7,800				8,800			8,800	36,800	Y				
Training Expenses	Payment for Training expenses	Attended training and seminars	90% training attended	194,500	2,500	2,500	2,500	7,500	2,500	2,500	2,500	7,500			2,500	2,500	2,500	2,500	2,500	7,800	164,800	Y			
Office Supplies Expenses	Procured office supplies	Procured common use supplies for operation	100% supplies procured	196,000	15,000		25,000	40,000	3,500	3,500	3,500	10,500			79,000	3,000	79,000	2,500	2,500	2,500	7,800	169,800	Y		
Other Supplies and Materials Expenses	Procured office supplies	Procured common use supplies for operation	100% supplies procured	128,500	12,000	17,500	15,000	39,500	3,000	19,000	12,000	27,000			20,000	30,000	30,000			10,000	10,000	30,000	128,500	Y	
Utility Expenses - Electricity Expenses	12 months monthly electric bill paid	Save electricity to reduce usage	100 % electric bill paid	680,000	45,000	45,000	45,000	135,000	45,000	45,000	45,000	135,000	45,000	45,000	50,000	140,000	50,000	50,000	50,000	150,000	180,000	860,000	Y		
Communication Exp - Tel. Expenses - Mobile	12 months	Internet Subscription	2 Accts of Internet Subscription were paid	12,000	1,000	1,000	1,000	3,000	1,000	1,000	1,000	3,000	1,000	1,000	1,000	3,000	1,000	1,000	1,000	3,000	12,000		Y		
Postage and Courier Services	10 months shipment fee for service form 137	Shipment to J6 T post	100% form 137 were send	5,500		500		500	1,000		500	1,500			500	500	500	1,000	1,000	1,000	3,500	Y			
Communication Exp - Internet Subscription Expenses	12 months communication expenses for service paid	Utilized Communication Expenses-mobile	12 months paid	48,000	4,000	4,000	4,000	12,000	4,000	4,000	4,000	12,000	4,000	4,000	4,000	12,000	4,000	4,000	4,000	12,000	48,000	Y			
Semi-Expendable Expenses Machinery-ICT	17 Printers & 48 USB procured	Printers & USB procured for teachers use	100% distributed	206,500	30,000		30,000	30,000	27,000		32,000	59,000			45,000	45,000		45,000	81,000	81,000	309,000	Y			
Repairs and Maintenance-School Buildings	1 binder room repaired/improved	Repaired/improved window glass for binder room	75% repaired/improved	65,000		30,000		30,000		35,000		35,000									65,000	Y			
Repairs and Maintenance-Office Equipment	4 aircons cleaned	Cleaning services	100 %services paid	10,000		5,000		5,000							5,000	5,000					10,000	Y			
Fidelity Bond Premiums	2 Fidelity Bond paid	renewal of bonds for principal and AO 2	2 (M1 & AO 2)	4,000	2,000		2,000	4,000													4,000	Y			
Representation expenses	various supplies procured	Procured supplies for graduation and recognition	600 pupils	62,000		1,000	1,000	2,000	1,000	1,000	1,000	3,000	30,000	1,000	1,000	62,000	1,000	1,000	1,000	3,000	68,000	Y			
Printing and Publication Expenses	form 136 procured	Form 136 for Q1-6 paid	2301 pcs procured	38,000	17,000			17,000													17,000	Y			
Total				1,427,800	497,000	113,000	138,500	391,300	460,000	132,000	145,500	460,000	547,000	194,000	111,000	852,000	487,000	141,000	196,000	187,000	524,000				

Program/ Projects	Output	Activities	Performance Indicator (Activity or Output)	Program, Net of TRA	Total Disbursement	FY 2023 MONTHLY DISBURSEMENT PROGRAM														Total	Remarks	
						Q1				Q2				Q3				Q4				
						Jan.	Feb	Mar	Total	Apr	May	Jun	Total	Jul.	Aug	Sep	Total	Oct.	Nov			Dec
Traveling Expenses-Local	Payment traveling expenses-local paid	Attended Local travel (by air/land)	90% payment for travel local		28,500	2,500	2,500	2,500	7,500	2,500	2,500	2,500	7,500		2,500	2,500	6,000	2,500	2,500	3,500	8,000	
Training Expenses	Payment for Training expenses	Attended training and seminars	90% training attended		104,500	2,500	2,500	2,500	7,500	3,500	3,500	3,500	10,500		78,000	3,000	79,000	2,500	2,500	2,500	7,500	
Office Supplies Expenses	Procured office supplies	Procured common use supplies for operation	100% supplies procured		169,000	15,000	-	25,000	40,000		30,000		30,000			30,000	30,000		34,000	35,000	69,000	
Other Supplies and Materials Expenses	Procured office supplies	Procured common use supplies for operation	100% supplies procured		125,500	12,000	17,500	10,000	39,500	5,000	10,000	12,000	27,000		24,500	14,500	39,000		10,000	10,000	20,000	
Utility Expenses - Electricity Expenses	12 months months electric bill paid	Save electricity to reduce usage	100 % electric bill paid		560,000	45,000	45,000	45,000	135,000	45,000	45,000	45,000	135,000	45,000	45,000	50,000	140,000	50,000	50,000	50,000	150,000	
Communication Exp. -Tel. Expenses - Mobile	12 months	Internet Subscription	2 Accts of Internet Subscription were paid		12,000	1,000	1,000	1,000	3,000	1,000	1,000	1,000	3,000	1,000	1,000	1,000	3,000	1,000	1,000	1,000	3,000	
Postage and Courier Services	10 months shipment fee for various form 137	Shipment to J& T paid	100% form 137 were send		5,500		500		600	1,000		500	1,500	500	500	500	1,500	1,000	1,000		3,000	
Communication Exp. -Internet Subscription Expenses	12 months communication expenses for principal paid	Utilized Communication Expenses-mobile	12 months paid		48,000	4,000	4,000	4,000	12,000	4,000	4,000	4,000	12,000	4,000	4,000	4,000	12,000	4,000	4,000	4,000	12,000	
Semi-Expendable Expenses Machinery -ICT	17 Printers & 48 USB procured	Printers & USB procured for teachers used	100% distributed		209,500		39,000		39,000	37,000		32,500	69,500		40,000	40,000	40,000	81,000			81,000	
Repairs and Maintenance-School Buildings	1 kinder room repaired/Improved	Repair/Improved window glass for kinder room	75% repaired/Improved		65,000			30,000	30,000		35,000		35,000									-
Repairs and Maintenance-Office Equipment	4 aircons cleaned	Cleaning services	100 %Services paid		10,000			5,000	5,000				-		5,000	5,000						-
Fidelity Bond Premiums	2 Fidelity Bond paid	renewal of Bonds for principal and AO II	2 (SH & AO II)		4,000	2,000		2,000	4,000				-									-
Representation expenses	various supplies procured	Procured Supplies for graduation and recognition	600 pupils		80,500	1,000	1,000	2,000	3,000	1,000	1,000	1,000	3,000	50,500	1,000	1,000	52,500	1,000	1,000	1,000	3,000	
Printing and Publication Expenses	form 138 procured	Form 138 for G1-8 used	2301 pos procured		35,000	17,000		17,000					-				-	18,000				18,000
Total					1,437,000	191,000	113,000	128,000	342,000	106,000	132,000	162,000	334,000	191,000	194,500	111,500	407,000	141,000	106,000	187,000	384,000	

Prepared by:

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 Principal II

Noted:

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