



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF CABUYAO
MARINIG SOUTH ELEMENTARY SCHOOL
PUROK 5, BRGY. MARINIG, CITY OF CABUYAO, LAGUNA

July 14, 2023

SCHOOL MEMORANDUM

No. _____ s. 2023

ORGANIZATION OF CLASSES FOR SY 2023-2024

To: All Teachers

1. Pursuant to Section 7 E(7) of Republic Act 9155, also known as the Governance of Basic Education Act of 2001, states that “school heads shall have the authority, accountability and responsibility in administering and managing all personnel, physical and fiscal resources of the school”, this office informs all teachers the Organization of Classes for the School Year 2023-2024.
2. The organization of classes aims to:
 - a. inform teachers about their grade level assignment and teaching loads
 - b. assign teachers based on their educational attainment, expertise and need of the school
 - c. prepare classrooms and instructional materials in advance
3. See attached enclosure for your reference.
4. For queries or concerns, you may contact Emmanuel B. Cerda, Principal II at emmanuel.cerda@deped.gov.ph or you can directly proceed to Principal’s Office.
5. Immediate and widest dissemination of this memorandum is earnestly desired.

EMMANUEL B. CERDA
Principal II

Enclosure: As Stated
Reference: RA 9155

To be indicated in the Perpetual Index
under the following subjects

CLASS ORGANIZATION

EBC/SM Organization of Classes
_____ July 14, 2023



Purok 5, Brgy. Marinig, City of Cabuyao, Laguna 4025
0953 214 4745 / 0951 249 7749
108245@deped.gov.ph
<https://www.facebook.com/DepEdTayoMSES108245>



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 CITY SCHOOLS DIVISION OF CABUYAO
 MARINIG SOUTH ELEMENTARY SCHOOL
 PUROK 5, BRGY. MARINIG, CITY OF CABUYAO, LAGUNA

Enclosure 1: Organization of Classes for SY 2023-2024

Name of Teachers	Grade Level	Subjects	Room Assignment	Schedule
1. Maria Shiela A. Venecio (Key Teacher)	Kinder	All Subjects	DPWH 1 (Rm)	PM session
2. Villa A. Cerda	Kinder	All Subjects	Chipeco (Rm 1)	AM Session
3. Mylen O. Cordenete	Kinder	All Subjects	DPWH 1 (Rm 1)	AM Session
4. Jhenilyn B. Villegas	Kinder	All Subjects	Chipeco (Rm 2)	AM Session
5. Leonida L. Abaño	Kinder	All Subjects	Chipeco (Rm 2)	PM Session
6. Meriam A. Labonete (Key Teacher)	1	All Subjects	Lazaro (Rm 3)	Whole day
7. Imie Diann C. Pajares	1	All Subjects	Aguillo (Rm 1)	Whole day
8. Zenaida D. Allayban	1	All Subjects	Chipeco (Rm 3)	Whole day
9. Myrna B. Bonagua	1	All Subjects	Lazaro (Rm 1)	Whole day
10. Mary Ann A. Cancisio	1	All Subjects	Lazaro (Rm 2)	Whole day
11. Mariane L. Cidro	1	All Subjects	PPP (Rm 2)	Whole day
12. Princess Glorie R. Sanchez	1	All Subjects	Lazaro (Rm 4)	Whole day
13. Mary Jane R. Tocmo (AM Key Teacher)	2	All Subjects	DPWH 2 (Rm 2)	AM Session
14. Julieta M. Cayas	2	All Subjects	PPP (Rm 3)	AM Session
15. Dyrille R. Valencia	2	All Subjects	DPWH 2 (Rm 1)	AM Session
16. Lovella I. Cordenete (PM Key Teacher)	2	All Subjects	DPWH 2 (Rm 1)	PM Session
17. Imee Czerina N. Delos Santos	2	All Subjects	Chipeco (Rm 1)	PM Session
18. Catherine N. Anabo	2	All Subjects	DPWH 2 (Rm 2)	PM Session
19. Julia B. Rizaldo (AM Key Teacher)	3	All Subjects	Aguillo (Rm 2)	AM Session
20. Marimar V. Valenzuela	3	All Subjects	Aguillo (Rm 3)	AM Session
21. Luningning P. Mabuti	3	All Subjects	Aguillo (Rm 4)	AM Session
22. Rosefe B. Bernabe	3	All Subjects	Aguillo (Rm 4)	PM Session
23. Maricel B. Suma-oy (PM Key Teacher)	3	All Subjects	Aguillo (Rm 3)	PM Session
24. Edelene T. Escalante	3	All Subjects	Aguillo (Rm 2)	PM Session
25. Maria Corazon J. Baltazar (Key Teacher)	4	AP, MAPEH, ESP	DPWH 2 (Rm 3)	Whole day
26. Joy L. Nodoy	4	Filipino, MAPEH, ESP	DPWH 2 (Rm 6)	Whole day
27. Diana Jean D. Lozada	4	EPP, MAPEH, ESP	DPWH 2 (Rm 4)	Whole day
28. Vilma R. Dorol	4	Science, MAPEH, ESP	DPWH 2 (Rm 5)	Whole day
29. Rose Kareen T. Rayel	4	English, MAPEH, ESP	DPWH 2 (Rm 7)	Whole day
30. Doris D. Herbosa	4	Math, MAPEH, ESP	DPWH 2 (Rm 8)	Whole day
31. Imelda M. Librojo	5	Filipino, AP, ESP	PPP (Rm 1)	AM Session
32. Michelle T. Peña	5	English, Math, ESP	PPP (Rm 5)	AM Session





Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF CABUYAO
MARINIG SOUTH ELEMENTARY SCHOOL
PUROK 5, BRGY. MARINIG, CITY OF CABUYAO, LAGUNA

33. Maria Eda C. Lapidez (AM Key Teacher)	5	EPP, Science, ESP	PPP (Rm 6)	AM Session
34. Kim Alden O. Aidalla	5	Math, EPP, ESP	PPP (Rm 6)	PM Session
35. Merly T. Saygo	5	Filipino, AP, ESP	PPP (Rm 1)	PM Session
36. Edgar G. Aquino (PM Key Teacher)	5	Science, English, ESP	PPP (Rm 5)	PM Session
37. Jingie Ulgasan (Special Teacher)	5	MAPEH	Guidance Rm	Whole day
38. Marieta C. Tayo	6	English, ESP	Hemedes (Rm 5)	Whole day
39. Lilibeth P. Villamin	6	Science (3) MAPEH (3) ESP	Hemedes (Rm 4)	Whole day
40. Beverly R. Cabato (Key Teacher)	6	Science (3) AP (3) ESP	Hemedes (Rm 3)	Whole day
41. Juan Mario P. Yumena	6	Math, ESP	Hemedes (Rm 6)	Whole day
42. Alicia P. Guevara	6	AP (3) MAPEH (3) ESP	PPP (Rm 4)	Whole day
42. Leila F. Javier	6	Filipino, ESP	Hemedes (Rm 2)	Whole day
43. Arturo P. Galang (Special Teacher)	6	EPP	ICT Room	Whole day

